



Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
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Makati City
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OSG BIDS AND AWARDS COMMITTEE

Resolution No. 2021-12-015

Approved Budget for the Contract (ABC): Php3,714,000.00

SUPPLY & DELIVERY OF TONERS WITH FREE USE OF PRINTERS (MANAGED PRINTING) FOR F.Y. 2022

Whereas, on 02 December 2021, the Administrative Division issued the 1st Indorsement forwarding to the Bids and Awards Committee (BAC) the approved **Purchase Request (PR) No. 021-11-202 (2022)** dated **26 November 2021**, amounting to **Three Million Seven Hundred Fourteen Thousand Pesos (Php3,714,000.00)**, relative to the **Supply & Delivery of Toners with Free Use of Printers (Managed Printing) for F.Y. 2022;**¹

Whereas, prior thereto, the BAC conducted a Pre-Procurement Conference on 11 November 2021 to determine its readiness for the procurement activity;²

Whereas, the OSG advertised the Invitation to Bid in the Philippine Government Electronic Procurement System (PhilGEPS);³

Whereas, in response to said advertisement, representatives from Otus Copy Systems and Photopro Trading attended the Pre-Bid Conference conducted on 10 December 2021;⁴

Whereas, on 22 December 2021, during the Submission and Opening of Bids, only **Delsan Office Systems Corporation (DELSAN)** submitted its eligibility and technical requirements for evaluation;⁵

Whereas, using the non-discretionary "PASS-FAIL" criterion, **DELSAN** passed the eligibility and technical requirements for the procurement;

¹ Annex A

² Annex B

³ Annex C

⁴ Annex D

⁵ Annex E

Whereas, DELSAN also submitted its financial bid amounting to **Three Million Seven Hundred Thirteen Thousand One Hundred Pesos (Php3,713,100.00);**

Whereas, considering that **DELSAN** passed the eligibility and technical requirements, and its financial bid is within the ABC, it was declared as the bidder with the single calculated bid for the instant procurement, subject to post-qualification;

Whereas, during the post-qualification, **DELSAN** was found to be compliant with all the legal and technical capability requirements contained in the bid proposal documents;⁶

NOW, THEREFORE, be it resolved, as it is hereby resolved by the BAC to recommend the contract for the **SUPPLY & DELIVERY OF TONERS WITH FREE USE OF PRINTERS (MANAGED PRINTING) FOR F.Y. 2022,** amounting to **THREE MILLION SEVEN HUNDRED THIRTEEN THOUSAND ONE HUNDRED PESOS (Php3,713,100.00),** be awarded to **Delsan Office Systems Corporation** as the Bidder with the Single Calculated and Responsive Bid.

Makati City, 29 December 2021.


ASG SHARON E. MILLAN-DECANO
Chairperson


SSS AILEEN P. ESPINA-DALWATAN
Vice-Chairperson


ASG ARLEEN T. REYES
Member


SSII JOCELYN P. CASTILLO-SARMIENTO
Member


ASIII ALANNA GAYLE ASHLEY B. KHIO
Member

⁶ Annex F



ASIII EMILE JUSTIN D. CEBRIAN
Member



DIR. BERNADETTE M. LIM
Member